

Information:

Drawer: Accounts Payable - Invoices **Vendor Number:** 1771712 **Vendor Name:** Madak LLC

Check Details:

Check Number: E0110728 **Check Amount:** \$ 2,500.00 **Check Date:** 11/25/2025

Invoice Details:

Invoice Number: 2169 **Invoice Date:** 10/21/2025 **PO Number:** P0020411
Voucher Number: V0914654

Document Type: AP Invoice

Document Below

Madak

501 Island View Dr
Camano Island, WA 98282 US
+17734741088
finance@madak.com



INVOICE

BILL TO
Innovation Dupage
PO# P0020411

INVOICE # 2169
DATE 10/21/2025
DUE DATE 11/05/2025
TERMS Net 15

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/01/2023	Agency Retainer	CEJA Website Additions	1	2,500.00	2,500.00
SUBTOTAL					2,500.00
TAX					0.00
TOTAL					2,500.00
BALANCE DUE					\$2,500.00

"Ryan, Julie" <ryanj864@cod.edu>

FW: College of DuPage PO# P0020411

"Ryan, Julie" <ryanj864@cod.edu>

Mon, Nov 17, 2025 at 03:59 PM UTC

CC: Adam Lejeunekopp <adam@madak.com>

BCC:

Good morning, Invoicing Team

Please pay the attached invoice against PO # P0020411.

Julie D Ryan

Executive Assistant to Joe Cassidy,

Vice President Workforce Innovation and Community Education

630.942.3434

From: Frick, Eric <fricke@cod.edu>
Sent: Monday, November 17, 2025 9:29 AM
To: adam@madak.com
Cc: Ryan, Julie <ryanj864@cod.edu>
Subject: College of DuPage PO# P0020411

Dear Vendor,

Please review referenced below and confirm receipt of PO (Reply ALL) and process accordingly.

Embedded below is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

Procurement Services does not process payments.

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to invoicing@cod.edu to ensure proper approval routing and expedited payments.

Submission of Invoices Instructions

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- One invoice per e-mail is required
- Non-PO invoices must contain department number for proper routing of approvals

Safer, Efficient, and Expedited Payments

ACH Payments

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to purchasing@cod.edu

Invoice questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228

Thank you!

Procurement Services

Purchasing@cod.edu



College of DuPage

2 attachments

Invoice_2169_from_Madak (003).pdf

image001.png